



RESPONSIBILITIES: (OTHER DUTIES MAY BE ASSIGNED)

- Complete site control, boundary reconnaissance, construction staking and topographic surveys
- Perform 3D scanning, and other surveying services in support of engineering work
- Review of maps, field notes, and exhibits; performing construction staking calculations for improvements and utilities
- Support surveying and mapping activities for boundary surveys, topographic mapping and construction staking projects
- Supervise crew members in order to complete daily survey assignments correctly and proficiently
- Will have supervisory responsibilities for crew members and support staff including hiring, promoting, performance reviews, and training
- Coordinate requirements of Resident Engineer and Construction Supervisor
- Work in close collaboration with Project Surveyors
- Effectively deal with difficult situations and confrontation both internally and externally
- Assist in project deliverables as appropriate
- Work independently as a one person crew as required
- Operate, on a daily basis, various surveying instruments
- Daily uploading and downloading of data collectors
- Manage survey equipment and supplies
- Work in a safe manner and obey all safety regulations
- Continually advance knowledge with upgrades in technology
- Complete internal and external training as required

REQUIRED SKILLS & ABILITIES

- Prior experience working on both civil/site and structural engineering and surveying projects
- Demonstrated ability to instruct/ coach survey crew members on how to perform the aspects of their job they may not yet be skilled in
- Ability to read and interpret engineering plans and construction documents
- Must be proficient with the use of survey equipment. (GPS, Robotics, Total Stations, Levels, Scanners, and Data Collectors)
- Able to work independently with minimal oversight
- Desire to work in a team environment
- Must have strong supervisory skills
- Must have good communication skills
- Observes company and client safety requirements
- Must have a valid driver's license and ability to pass a driving record check
- Ability to pass a drug test

EDUCATION AND/OR EXPERIENCE

- Minimum of 5 years of survey experience required
- Must have a High School Diploma or equivalent
- Supplemental courses in surveying a plus

COMPUTER SKILLS

- Knowledge in use of AutoCAD a plus

PHYSICAL REQUIREMENTS:

The physical demands described represent those that must be met by an employee to successfully perform the essential functions for this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

FIELD (100%)

- Ability to work outdoors, year-round, and safely perform physically demanding work in all weather conditions.
- Must be able to sit, stand, walk, stoop, kneel, crouch and crawl
- Must be able to use hands to handle and/or feel objects, tools or controls and reach with hands and arms
- Talk or hear and communicate clearly
- Lift and move 50+ pounds

BENEFITS

HEALTH INSURANCE

- MEDICAL AND DENTAL
- VOLUNTARY VISION CARE
- FLEXIBLE SPENDING ACCOUNT

OTHER INSURANCE

- LIFE INSURANCE
- ACCIDENTAL DEATH AND DISMEMBERMENT
- EMPLOYEE ASSISTANCE PROGRAM
- VOLUNTARY LONG-TERM CARE

RETIREMENT

401(K) PLAN

TIME OFF

- 10-PAID HOLIDAYS
- PAID VACATION
- SICK LEAVE
- SHORT-TERM/LONG-TERM DISABILITY
- MILITARY LEAVE
- JURY DUTY LEAVE

CAREER DEVELOPMENT

- TUITION REIMBURSEMENT
- PROFESSIONAL REGISTRATION LICENSING AND CERTIFICATION FEES REIMBURSEMENT
- PROFESSIONAL MEMBERSHIP DUES REIMBURSEMENT
- PAID EMPLOYEE ATTENDANCE AT CONFERENCES/SEMINARS